

**YARDLEY BOROUGH SEWER AUTHORITY**  
**Bucks County, Pennsylvania**

**MINUTES OF MEETING OF JULY 12, 2023**

The regular monthly meeting of the Board of the Yardley Borough Sewer Authority (the Authority) is called to order by Chairman Carl Perella at 7:00 p.m. on July 12, 2023, at Yardley Borough Hall, 56 South Main Street, Yardley, Pennsylvania after notice had been given to the members of the Board of the Authority and the general public as required by law. Those present in addition to Mr. Perella are Board members David Collins, Mark McDevitt, and Barry Sharer; Brian Brochon, E.I.T. of Gilmore & Associates, Inc., the Authority Consulting Engineer; Carol Schultz, Administrative Assistant, Cheryl Cler, Operations Administrator and Christine Ventresca, Operations Administrator in training. Blake Dunbar, Esquire of Robert L. Brant & Associates and Board member Rich Cole joined the meeting via Zoom.

The Chair comments that the minutes of the previous regular meeting had been distributed to all Board members prior to the meeting. Mr Collins. moves that the minutes of the regular Board meeting on June 14, 2023 be approved as submitted. Mr McDevitt seconds the motion. Motion carries.

Mrs. Cler presents the Authority's Profit and Loss Statement (Budget vs. Actual) through June 30, 2023 and the Balance Sheet (Previous Month Comparison) as of June 30, 2023.

The report of Delinquent Accounts with balances over sixty days, is also presented by Mrs. Cler. She reports that 34 customers received demand for payment letters and 3 properties are eligible to be posted.

Mrs. Cler presents the Operations Administrator Report. For the month of June, \$75,121.03 in sewer payments, \$8,294.76 in adjustments and \$281.61 in penalties were applied. There were \$101,753.69 in billings for the month. 184 customers paid a total of \$10,533.97 via ACH. 52 credit card payments were processed. There were 3 sewer certifications processed for June. Customer bills for July's usage were mailed July 5, 2023 with payment due by July 25, 2023

Payment in the amount of \$6,958.34, was requested from Aqua America/Lower Makefield Township for the JUF Capital Expenses (pump station and sewer system) for June, 2023.

The monthly bills, as listed on a Bill List totaling \$61,651.85 are presented by Mrs. Cler for consideration by the Board. Mr Collins moves that the bills included on the Bill List be approved for payment as presented. Upon the second of Mr McDevitt, the motion is unanimously approved.

Mr Brochon presents a Consulting Engineer's Report. At the Boards request, Pipe Data View was hired to televise a few areas of North Main Street. 166 North Main Street was found to have no defects in the Authorities portion of the lateral. The lateral pipe at 100 North Main Street appears to be disjointed, and will need to be excavated and repaired. Mr Brochon will get quotes for the work.

Mr Dunbar will present the Solicitors report in Executive Session.

Mr Collins makes a motion to enter into Executive Session at 7:30 pm, for the purpose of Real Estate and Litigation, which is seconded by Mr Sharer. Motion carries. At 7:38 pm the Chairman requests to continue the Executive Session with Board members only. Mr Brochon, Ms Schultz, Mrs Cler, Mrs Ventresca and Mr Dunbar departed from the meeting. The Board returns from Executive Session at 8:17 pm.

With no further business to come before the Authority, upon motion of Mr Collins seconded by Mr McDevitt and approved unanimously, the meeting was adjourned at 8:19 p.m.

Respectfully submitted,



Mark McDevitt, Assistant Secretary



Cheryl Cler, Operations Administrator