

**YARDLEY BOROUGH SEWER AUTHORITY**  
**Bucks County, Pennsylvania**

**MINUTES OF MEETING OF AUGUST 9, 2023**

The regular monthly meeting of the Board of the Yardley Borough Sewer Authority (the Authority) is called to order by Chairman Carl Perella at 7:00 p.m. on August 9, 2023, at Yardley Borough Hall, 56 South Main Street, Yardley, Pennsylvania, after notice had been given to the members of the Board of the Authority and the general public as required by law. Those present in addition to Mr. Perella are Board members David Collins and Mark McDevitt; Alexander Dyke, P.E. and Brian Brochon, E.I.T. of Gilmore & Associates, Inc., the Authority Consulting Engineers; Blake Dunbar, Esquire of Robert L. Brant & Associates; Phil Smythe, Pump Station Operator, Carol Schultz, Administrative Assistant, Cheryl Cler, Operations Administrator and Christine Ventresca, Operations Administrator in training.

The Chair comments that the minutes of the previous regular meeting had been distributed to all Board members prior to the meeting. Mr. Collins moves that the minutes of the regular Board meeting on July 12, 2023 be approved as submitted. Mr. McDevitt seconds the motion. Motion carries.

Mr. Smythe presents the Pump Station Operator Report. Recent storms caused minor flooding in the wet well at the pump station. The wet well was cleaned after the flooding.

Mrs. Cler presents the Authority's Profit and Loss Statement (Budget vs. Actual) through July 31, 2023 and the Balance Sheet (Previous Month Comparison) as of July 31, 2023.

The report of Delinquent Accounts with balances over sixty days is also presented by Mrs. Cler. She reports that 31 customers received demand for payment letters and no properties are eligible to be posted. One property will be liened.

Mrs. Cler presents the Operations Administrator Report. For the month of July, \$107,950.78 in sewer payments, \$919.05 in adjustments and \$384.00 in penalties were applied. There were \$83,514.68 in billings for the month. 182 customers paid a total of \$13,604.71 via ACH. 63 credit card payments were processed. There were 5 sewer certifications processed for July. Customer bills for July usage were mailed August 2, 2023 with payment due by August 23, 2023.

Payment in the amount of \$2,537.38, was requested from Aqua America/Lower Makerfield Township for the JUF Capital Expenses (pump station and sewer system) for July.

The monthly bills, as listed on a Bill List totaling \$28,947.28, are presented by Mrs. Cler for consideration by the Board. Mr. Collins moves that the bills included on the Bill List be approved for payment as presented. Upon the second of Mr. McDevitt, the motion is unanimously approved.

Messrs. Brochon and Dyke present a Consulting Engineer's Report. Mr. Brochon will obtain quotes to replace the damaged section of the sewer line in the road outside of 100 N. Main.

Mr Dunbar presents the Solicitors report. He asked the Board to pass Resolution 2023-01, authorizing the eminent domain of a temporary construction access easement and authorizing the filing of a declaration of taking on the Nolan property. Next, Mr. Dunbar asked the Board to pass Resolution 2023-2 authorizing the eminent domain of a temporary construction easement and authorizing the filing of a declaration of taking on the B & G property.

Mr. Collins makes the motion to adopt both Resolutions 2023-1 and 2023-2. Mr. Perella seconds the motion. The motion passes 3-0.

Mr. Perella makes a motion to enter into Executive Session at 7:43 pm, for the purpose of Real Estate and Litigation, which is seconded by Mr. Collins. Motion carries. At 7:51 p.m. the Chairman ends the executive session.


Mr. Dyke and Mr. Brochon provide an update on Planned Sewer System Improvements. Mr. Dyke and Mr. Brochon will put out bids for the project concurrent with the execution of the final easements by Mr. Dunbar.

Mrs. Cler presents the Draft Budget for 2023-24. The amount for the Planned Sewer System Improvements will be updated.

Mrs. Ventresca discusses with the Board the steps needed to change signers on Wells Fargo accounts to current and local Board Members.

There being no further business to come before the Authority, upon the motion of Mr. Perella and seconded by Mr. Collins, and approved unanimously, the meeting was adjourned at 8:16 p.m.

Respectfully submitted,



Mark McDevitt, Assistant Secretary



Christine Ventresca, Operations Administrator