

YARDLEY BOROUGH SEWER AUTHORITY
Bucks County, Pennsylvania

MINUTES OF MEETING OF FEBRUARY 14, 2024

The regular monthly meeting of the Board of the Yardley Borough Sewer Authority (the Authority) is called to order by Chairperson Carl Perella at 7:17 p.m. on February 14, 204 at Yardley Borough Hall, 56 South Main Street, Yardley, Pennsylvania after notice was given to the members of the Board of the Authority and to the general public as required by law. Those present, in addition to Mr. Perella, are Board members Mark McDevitt, Barry Sharer, and Andrew Johnson, a new Board member who was introduced prior to the start of the meeting; Alexander Dyke, P.E. and Brian Brochon of Gilmore & Associates, Inc., the Authority's Consulting Engineers; and Christine Ventresca, Operations Administrator, and Carol Schultz, Administrative Assistant. Blake Dunbar, Esquire, of Robert L. Brant & Associates and Phil Smythe, Pump Station Operator, joined via Zoom.

The Chair commented that the minutes of the previous regular meeting were distributed to all Board members prior to the meeting. Mr. Sharer requested a change in the minutes to read that all three pumps were running, the fourth pump being a spare. Mr. McDevitt moved that the minutes of the regular Board meeting on January 10, 2024 be approved as revised. Mr. Sharer seconded the motion. Motion carried.

Mr. Smythe presented the pump station operator report. He stated that there were occasional over-temperature indications in January. He may contact Municipal Authority for repairs on the check valves, because the cushioning mechanisms are not working as expected. Additionally, there were several false high-level alarms in January. Mr. Perella asked if Mr. Smythe was still manually exercising the generator. Mr. Smythe is manually exercising the generator but recommended fixing the generator at a time when additional pump station upgrades are completed. The wet well was cleaned during January. Mr. Johnson inquired about the high flow readings in January 2024. Mr. Smythe explained that there was a high ground water table, due to numerous rain storms, resulting in I & I.

Mrs. Ventresca presented the Authority's Profit and Loss Statement (Budget vs. Actual) through January 2024 and the Balance Sheet (Previous Month Comparison) as of January 31, 2024.

The report of Delinquent Accounts with balances over sixty days is also presented by Mrs. Ventresca. She reported that 26 customers received demand for payment letters and 0 properties were eligible to be posted.

Mrs. Ventresca presented the Operations Administrator Report. For the month of January, \$92,733.15 in sewer payments, \$-261.43 in adjustments and \$294.38 in penalties were applied. There were \$66,110.15 in billings February. 189 customers paid a total of \$12,053.66 via ACH. 87 credit card payments were processed. There were 2 sewer certifications processed in January. Customer bills for January usage were mailed February 5, 2024 with payment due by February 25, 2024.